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**Friday,
May 21,
2010**

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ENHANCE YOUR EEO KNOWLEDGE at the 2010 EEOC New Brunswick Technical Assistance Seminar. This exciting and informative seminar, sponsored by the **EEOC NEW YORK DISTRICT OFFICE**, will be held in the **John J. Heldrich Center for Workforce Development at Rutgers University.**



EEOC New Brunswick, NJ Seminar

U.S. Equal Employment Opportunity Commission

SEMINAR LOCATION:
John J. Heldrich Center
30 Livingston Avenue
New Brunswick, NJ 08901



Come to the Source! Join EEOC for for the latest developments in EEO law and best practices — from the experts who enforce the law.

We are offering NYS CLEs and Offer HRCI re-certification credits on a hour-for hour basis. Our application for course or program accreditation or approved service provider status in New Jersey is pending.

Questions about the seminar?

Contact Bryan D. White
(212) 336-3670
(212) 336-3621 FAX
(212) 336-3622 TTY
Bryan.White@eeoc.gov



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EEOC New Brunswick, NJ Seminar

Top 5 Reasons to Attend an EEOC Seminar

- Get Updates on the Latest Changes to EEO Laws and Regulations
- Avoid Common Pitfalls and Mistakes
- Learn Best Practices
- Prepare for Tough HR Decisions
- Meet the People who Enforce the Laws

Directions to Seminar:

The John J. Heldrich Workforce Center
At Rutgers University

Take Interstate 95 to Exit 9 toward US 1/ New Brunswick/ Princeton/ Trenton Center Blvd. Stay straight on to NJ 18N. Take Memorial Pkwy/NJ 18N toward RT 27/RT 172/New Brunswick Exits/Cook Douglass Campus/Commercial Avenue/New Street. Take New Street toward Arts & Bus District. Stay Straight onto New Street. Turn left onto Livingston Avenue, 30 Livingston on left.



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Training Institute Policies

PAYMENT — \$349 Fee includes seminar, a seven volume EEO library on CD, lunch and refreshments at breaks. PAYMENT MUST ACCOMPANY REGISTRATION.

GET A DISCOUNT PRICE of \$319 by:

- 1) registering on-line with a credit card or electronic check payment, or
- 2) registering early (check or credit card payment must be received 30 days before the seminar). NOTE: All credit card charges will be listed as EEOC Training Institute on your statement.

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CONFIRMATION — Registrants will receive written email or fax confirmation upon receipt of completed registration application and payment. Space is limited, so register early, preferably at least 14 days prior to the seminar. Late registrations will be accepted on a space-available basis. Confirmation email should be brought to the event.

CANCELLATIONS, REFUNDS, NO SHOWS, WALKINS, TRANSFERS
Cancellations received more than 7 business days prior to seminar are eligible for a refund less a \$35 processing fee. No shows are not eligible for a refund. Substitutions may be made prior to the beginning of the seminar. Registrants are allowed one transfer to another 2010 seminar at no fee. Walk-ins need proof of payment to attend.

REASONABLE ACCOMMODATION REQUESTS — Please describe your accommodation needs due to a disability on the registration application and we will respond to you.

AGENDA - New Brunswick, NJ Friday, May 21, 2010

"A 21st Century Workforce, A Challenging Future"

LET EEOC BE YOUR TRAINER!

Experienced EEOC staff will come on-site and provide training on popular EEO topics such as harassment or an overview of EEO. For more information

Contact:

Bryan D. White,
Training
Coordinator
212 336-3670

212 336-3622 TTY

bryan.white@eEOC.gov

AGENDA

- 8:00 - 8:30 **Registration, Seminar Handouts and Continental Breakfast**
- 8:30 - 9:00 **Status of the Agency**
Spencer H. Lewis, Jr., District Director, EEOC - New York District
- 9:00 - 10:30 **New EEOC Laws:** The Genetic Information Non-Discrimination Act and the New Americans with Disabilities Act Amendments Act
Moderator: Elizabeth Grossman, Regional Attorney, EEOC New York
Presenter: Peggy R. Mastroianni, Associate Legal Counsel, EEOC Office of Legal Counsel
- 10:30 - 10:45 **Refreshment Break**
- 10:45 - 12:00 **Workplace Developments: How the recession has impacted protected classes.**
A Presentation on Employment Studies and Surveys
Moderator: Corrado Gigante, Area Office Director, EEOC-Newark
Presenter: Professor William M. Rodgers III, John J. Heldrich Center for Workforce Development, Rutgers, The State University of New Jersey
- 12:00 - 1:00 **Lunch**
- 1:00 - 1:30 **Keynote Speaker**
- 1:30 - 2:45 **Afternoon Workshops - Choose One**
- Workshop A:**
Best Practices Workshop - Charge Processing and Procedures for Employer Community: Conducting Internal EEO Investigations, Responding to EEOC charges, Conciliations and Settlements.
Presenters: Corrado Gigante, Area Office Director, EEOC-Newark
Amparo Soto, Supervisory Investigator, EEOC-Newark
Jeffrey Burstein, Trial Attorney, EEOC-Newark
- Workshop B:**
Affirmation Action and EEO issues with OFCCP: Useful information for federal contractors doing business with the federal government.
Moderator: Kevin Berry, Deputy District Director, EEOC-New York
Presenters: Vincent Whipple, OFCCP Mountainside District Office Director
- 2:45 - 3:00 **Refreshment Break**
- 3:00 - 4:15 **Legal Update:** Managing Leaves of Absences. This session will explore best practices for developing and implementing leave policies that comply with the various laws.
Presenters: Judy Keenan, Supervisory Trial Attorney, EEOC-New York
John C. Petrella, Partner, Genova, Burns & Giantomasi
Larry Besnoff, Esquire, Obermayer Rebmann Maxwell & Hippel LLP
- 4:15 - 4:30 **Questions and Answers, Wrap-up, Evaluations and Distribute CD-ROMs.**

HRCI recertification credits available on an hour-for-hour basis. New York State Continuing Legal Education (CLE) Provider. NJ CLE application pending approval.

New Brunswick, NJ Friday, May 21, 2010

EEOC Seminar Registration Form

Please print and use
separate form for each
attendee.

**3 ways to
register**

- **ON-LINE**
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Do you require a reasonable accommodation, due to a disability, in order for you to attend this program?

Yes No Describe accommodation requested or special diet needed _____

AMOUNT OF PAYMENT: \$349 \$319 Discount Price*

*Discount price available for on-line registration with a credit card or electronic check payment up to the day before the seminar and for mailed check or mailed/faxed credit card payment received 30 days before the seminar.

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Person filling out this form (if different than registrant)

Name _____

Email _____

Have you attended an EEOC sponsored seminar, course or conference in the last 5 years? Yes No

Employees at Your Facility:

- Under 50
- 50-99
- 100-249
- 250-499
- 500-999
- 1,000 +

Your Position Category:

- Attorney EEO Director, Manager, Supervisor
- EEO Professional (Investigator, Counselor, Specialist)
- HR Director, Manager, Supervisor HR Professional/Staff
- Mediator, ADR Other Manager, Supervisor
- President, CEO, Owner Union Representative
- Other _____

Your Organization's Business Type:

- Federal Gov't
- State/Local Gov't
- Private
- Private With Interest in Federal Trng

How did you learn about our seminar?

- Brochure in mail Colleague Email
- Website/Internet Newspaper/Radio Ad
- Professional Organization SHRM EEOC event
- Other _____

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